



Appendix 1

DRIVER POLICY

CARE values the service of **all** volunteers who transport clients. It is seen as an unacceptable attitude, and unrealistic in practice, to define an age at which volunteers are excluded from this service or subject to vetting beyond the legal requirements applicable to all drivers. CARE regards all its volunteers as responsible people on whom is placed the onus of deciding their suitability for driving safely. To help volunteers meet this responsibility CARE asks them to commit themselves to the following:

- a. To transport clients only in a vehicle covered by at least third party insurance and to ensure the vehicle is properly maintained and roadworthy,
- b. To hold a full driving licence,
- c. To review their voluntary service where a change in health significantly reduces the probability of safe driving. If necessary medical advice should be sought. After the age of seventy periodic renewals of the driving licences formalises this review, but CARE believes that personal health should be a concern for all drivers regardless of age,
- d. To discuss with CARE (via section leaders and the committee) any problem that arises with insurance, health or licensing
- e. Volunteers are responsible for informing their car insurance provider that they are undertaking voluntary work for CARE in Haywards Heath, Cuckfield and Lindfield using their own vehicle. A list of car insurance providers who make no charge for this additional cover is available on request.

CARE believes that this statement formalises and makes transparent the commitments that its drivers currently undertake.

Date of review and approval by the CARE Executive Committee
April 2013